**MOHH Leave Entitlement for (Senior) Residents**

All leave entitlement will be for the period **January to December each year**, unless otherwise stated. PGY2s and beyond are entitled 24 days of annual leave and 14 days of medical leave in a year. PGY1s are entitled to 21 days of annual leave and 14 days of medical leave in a year.

Leave entitlement will be pro-rated accordingly should the resident’s service with MOHH be less than twelve (12) continuous months or a calendar year or if the resident is on no-pay leave during the year.

**Computation of a HO-turns-MO’s Annual Leave (AL)**

The table below gives an example of how a HO who turns MO computes his/her AL:

<table>
<thead>
<tr>
<th>Status</th>
<th>Period of residency (example)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>HO</td>
<td>3 May 2011 – 2 May 2012</td>
<td>21 days of AL</td>
</tr>
<tr>
<td>HO-turns MO</td>
<td>3 May 2012 – 31 Dec 2012</td>
<td>24 days of AL will be pro-rated</td>
</tr>
<tr>
<td>MO</td>
<td>1 Jan – 31 Dec 2013</td>
<td>24 days of AL per calendar year (can be carried forward to next calendar year)</td>
</tr>
<tr>
<td></td>
<td>1 Jan – 31 Dec 2014, etc</td>
<td></td>
</tr>
</tbody>
</table>
MOHH Training Leave Entitlement for (Senior) Residents

Training leave (TL) is defined as leave taken for activities relevant to the specific Residency program (including but not limited to conferences/symposium, seminars, workshops, lectures, courses, examinations). Training leave should not be taken to study for examinations.

- The total number of days allowed for training leave for **PGY2 and above is 12 days per calendar year**.
- TL entitlement for new joiners/leavers/part-timers will be pro-rated accordingly based on the date of commencement/resign date/change of employment status, as is done for the other leave benefits.
- TL will not count towards leave of absence and any un-used TL for the calendar year will be forfeited.
- Residents should apply for their TL via Prosoft within the entitlement period.

It was agreed at NUHS GME Meeting in August 2014 that if the residents have depleted their 12 days of training leave, provision may be granted internally for other relevant training courses based on the program director’s discretion. Each program is to record these additional training leave(s) for their own reference.

**PGY1 residents** are not entitled to such specific TL as the entire PGY1 year is for basic training for licensing.
Application for SMC Full Registration

Residents who are on SMC Conditional Registration may apply for Full Registration:

- after completing a specified period of full-time service or equivalent under conditional registration; and
- having obtained consistently good assessment reports on his / her performance throughout the period of provisional or conditional registration; and
- has taken the Physician’s Pledge.

Applications for Full Registration must be submitted with supporting testimonials from current Head of Department and Chairman Medical Board or Medical Director.

For NUH, testimonials to be routed through the Program Director, the current Head of Department, then Chairman Medical Board.

If assistance is required, please approach the Program Coordinator.