Call Allowances

In order to improve case logs, some programs have allowed residents to perform "Registrar calls" and registrar level responsibilities starting year 3 on a graduated basis. There are also situations whereby residents do calls with registrar providing second-line consultation, or tag-on calls. This arrangement of starting "Registrar calls" in R3 is a departmental internal arrangement and does not entail a Registrar call allowance. Registrar call allowance will be given only to residents who are ready to take on full registrar calls independently. If in doubt, please do clarify with your Program Directors.
PTF can be used to purchase EndNote Software with effect from 2 May 2014.

For applying staff parking, name card and new ID request, please follow the workflow with immediate effect. This is to ensure residents’ applications will route to MA-Education (Residency) for approval.
NUHS Residency Workflow for Applying Staff Parking, Name card & ID via 1 ePAS

1. **Staff Parking**
   - Residents can apply on their own or approach PC for help
   - Populate the user’s information fields

   Select the following in each field:
   1) **Cluster**: MA - Medical Affairs
   2) **Dept/Clinic/Unit/Ward**: MA (Education-Residency)

2. **Name Card**
   - Via Program Coordinator (PC) ONLY

   - Rationale: All PCs submit ID requests in batches monthly thus please approach your PC for assistance.

3. **ID Requests**
   - Primary Approver auto-populated by System: SIM GEK LING JO-ANN (SHEN YULING JO-ANN) only if the application is on behalf of someone.
   - Otherwise, the system will route to the appointed approver of MA (Education-Residency).
   - Approver auto-populated by System: ANG HWEE KHOON, Assistant Director
   - OSS will allocate car park & inform the resident.

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1. Click here to ePAS: [http://nhlntevp1app03.nhg.local/db/nuh/staffparking.nsf/xpMain.xsp](http://nhlntevp1app03.nhg.local/db/nuh/staffparking.nsf/xpMain.xsp)
   ePAS is an ADID-based log in system. Residents can log in to ePAS using ADID. File the case to ITD for assistance if residents can’t log in using his/her ADID. Please note Telephone-related services are not included in this workflow as they are requested by departments (except FM Residency).


3. Residents’ data are not in HRIS as they’re not on NUH payroll. Thus the biodata can’t be auto-populated by ePAS system.

4. The appointed approver is Mr Ang Hwee Khoon.
Staff Parking (application for self)

Requestor Information

On Behalf Of Another Person? No
Name:
Employee ID:
Designation:
Address:

Cluster:
Dept/Clinic/Unit/Ward:

Staff Parking (applying on behalf of someone)

Staff Parking Request

Created On 22 Apr 2014 | Status: Draft

* Please complete the sections below and attach a copy of your valid driving licence to this application.

* Your application will take up to two (2) working days to process and is subject to approval.

Items marked with a red asterisk (*) are required in formation.

Save As Draft | Submit

Requestor Information

On Behalf Of Another Person? Yes
Name:
Employee ID:
Designation:
Address:

Cluster:
Dept/Clinic/Unit/Ward:
Approvers:

User Information

Name Selection: Select Existing User
Name:
Employee ID:
Designation:
Address:

Cluster:
Dept/Clinic/Unit/Ward:
Approvers:

Updated 4 April 2014 by MA-Education
Name Card Application

Requestor Information (Will not be reflected on Name Card)

Name: [Redacted]
Designation: [Redacted]
Email*: ia_koh@nuh.edu.sg
Contact No.: [Redacted]
Cost Centre: [Redacted]

On Behalf Of Another Person? No
Cluster: NA - Medical Affairs
Dept/Clinic/Unit/Ward: Medical Affairs (Education - Residency)
Approver Name: Ang Hwee Khoon, Assistant Director

Type of Name Card:
- Staff
- Service

Category:
- Doctor
- Allied Health Professional
- Nurse
- All Other Staff

Particulars for Name Card

Is the Name Card to be Pasted on the Cheque? Yes
Name To Appear On Name Card:

Chinese Name (if required):

Primary Role, Dept and Entity

Role:
- [Select Role]
- [Select Department]
- [Select Entity]

No. of Secondary Titles:

Additional Information

Location Address:

Telephone (Tel): [Redacted]
Fax (Tel): [Redacted]
Website: www.nuh.com.sg

Attachments and Elements

Attachments: [Attach File]

Sample Name Card Front

Dr xxy
MRCGP, MRCP
Senior Resident

NUHS Cardiology Senior Residency Program
National University Hospital
1E Kent Ridge Rd
NUHS Tower Block, Level 5, Singapore 119328
Tel: (65) 6772 6705 Fax: (65) 6872 2958
Email: yoko_ching_li@nuh.edu.sg
Website: www.nuh.edu.sg; www.nuh.com.sg

Sample Name Card Back

Updated 4 April 2014 by MA-Education
ID Requests
(i.e. new application/re-activation of Clinical Systems for residents)

Via Program Coordinator (PC) ONLY

Rationale:
All PCs submit ID requests in batches monthly thus please approach your PC for assistance.

Updated 4 April 2014 by MA-Education